OFFICE OF THE PRINCIPAL, TALCHER AUTONOMOUS COLLEGE, TALCHER. PO-TALCHER DIST- ANGUL.

Quotation NO- TAC/844 DATE- 01-05-24

Sealed quotations are invited from the registered printing press and publishers for publication of College Magazine-2023-24 (Complete in all respect) on behalf of Talcher(Auto) College, Talcher within seven days from the date of this notice under following specifications, failing which quotation will not be accepted/opened for consideration

## Specification of the College Magazines:-

- (a) No of Magazines-2000 copies (1000 copies each for Degree and Higher Secondary stream)
- (b) Colour page-15 pages including cover pages
- (c) Nature of printing- off set.

Memo.

- (d) Quotation for the inner black and white page may be submitted (Appx.100 pages)
- (e) Size of Magazine -- 1/4 th Demy size
- (f) A sample copy of the college Magazine to ensure desired quality of paper and standard of work man ship" is available in our library for inspection and necessary guidance.
- (g) No of proof reading- A minimum of two reading will be done by a person authorized by the principal before final printing. Prof reading is the responsibility of the press and no delay for the above purpose will be allowed.
- (h) Delivery period 30 days from the date of placement of work order along with manuscripts.
- (i) The quotation value Total amount along with all specific details for the printing and supply of 2000 copies of college magazine 2023-24 ready for distribution as per our specifications inclusive of all charges to be quoted. Transportation is the liability of the press not the college.
- (j) Payment will be made within 30 days of receipt of the magazine by the under signed.
- (k) Parties are advised to attach copies of their income tax clearance and TAN No, failing which the quotations submitted will not be entertained by the under signed. The undersigned reserves the right to accept or reject any quotation without assigning any reason there of.

Yours faithfully,

Talona (MIG) Eblege, Talcher. 61(2) Talcher Autonomous College

TALCHER

Copy to Sri Baroda Panda, Officer.in charge college web-site for upload the quotation in the college web-site /General Notice Board and Accounts section for information

Dt.

Sd/-Principal,

Talcher (Auto)College, Talcher